



REGIONAL DIRECTORATE DAV INSTITUTIONS, ODISHA

Ref. No:- DAVRD(OD)/ 1141/2025

18.11.2025

Date :

QUOTATION CALL NOTICE

Sealed quotations are invited by the undersigned from reputed Printers for printing and supply of Student Diary and Academic stationeries for DAV INSTITUTIONS in Odisha for the session 2026-2027. The sample of materials are available in the office of the undersigned / any DAV Public Schools in Odisha for reference of the printers. Interested parties may submit their quotations for the purpose in the prescribed proforma . The sealed quotations should reach the undersigned on or before 25th November,2025 by 3 P.M. positively. The quotations received after the stipulated date & time due to postal delay or without the prescribed proforma or incomplete in any respect shall not be considered. The envelope containing the quotation must be superscribed as "QUOTATION FOR PRINTING & SUPPLY OF STUDENT DIARY AND ACADEMIC STATIONERIES". The undersigned reserves the right to cancel any/all the quotation(s) without assigning any reason thereof. The successful bidder must ensure Printing & Supply of all materials latest by 28th February,2026.


REGIONAL DIRECTOR

Copy to:-

Notice Board of all the DAV Public Schools in Odisha for information of all concerned with a request to display this notice in their respective school websites positively.

REGIONAL DIRECTORATE, DAV INSTITUTIONS, ODISHA

AT-DC-1/A, Sailashreevihar, Chandrasekharapur, Bhubaneswar-21

QUOTATION FOR PRINTING & SUPPLY OF STUDENT DIARY & ACADEMIC STATIONERIES FOR THE SESSION 2026-2027

Name of Printer.....

Address of Printer.....

.....

..... Phone/Mobile No.....

Quotation No..... dated..... PAN No.....

GST No.....

SI No	Particulars	Specification	Approx. Qty	Rate per copy inclusive taxes & carriage
01	Student Diary	Available in the office of Regional Directorate, DAV Institutions, Odisha	78000 Pc.	
02	Students Attendance Register	Cover Page-4 pages(Hardboard bound with laminated) Inside pages-92 pages(70 GSM)	1700 Pc.	
03	Class Room Activity Record	Cover Page-4 pages(300 GSM with laminated) Inside pages-164 pages(70 GSM)	1100 Pc.	
04	My Academic Planner	Cover Page-4 pages(300 GSM with laminated) Inside pages-160 pages(70 GSM)	3500 Pc.	
05	Head/Supervisors Daily Report Book	Cover Page-4 pages(300 GSM with laminated) Inside pages(white)-402 pages(70 GSM) Inside pages(Pink)-100 pages(68 GSM)	120 Pc.	

Full signature of Printer