

**The Manager,
DAV PADMABATI PUBLIC SCHOOL MANIA CUTTACK OD
INFRONT OF RSB TRANSMISSION, MANIA, TANGI, CUTTACK
ODISHA, CUTTACK, 754022
(M:)**

SUBJECT: - UPGRADATION TO SENIOR SECONDARY LEVEL - REGARDING.

Ref : Application No.: - US-00562-2526 DATED: 28/06/2024

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey the approval of the Board for Affiliation i.e Upgradation to Senior Secondary Level as per details given below :

Affiliation No used as User ID for both OASIS and LOC/Registration System	1530383
School No	16143
Affiliated for	Senior Secondary School Examination Class 1 to 12
Category	Upgradation of Affiliation
Period of affiliation	01.04.2025 to 31.03.2030
Year and Month From which admission can be taken in Class-IX/XI	1 April,2025
Year and Month in which first batch of Class-X/XII will appear in board examinations	1 April,2027

Sl. No.	The school is directed to ensure that :
1	The total number of sections of the school from class I to XII shall be restricted to 12 of which not more than 2 sections may be used for senior secondary classes. The optimum number of the students shall be restricted to 40 for a classrooms size of 500 sq ft and above. Further, increase of sections shall be subject to specific approval of the Board based on the request of the school as per affiliation bye law and availability of land and class rooms of greater than 500 sq ft dimension.
2	The school is directed to run atleast 01 section each of bal-vatika I, II & III in accordance with established norms permitted vide Board's circular no. 12/2023 dated 24-03-2023 & 25/2023 dated 11-09-2023.
3	The land certificate is not in the prescribed format and it does not have the details of the lessor. Thus, the school is required to obtain the revised land certificate as per format i.e. appendix - X as prescribed in circular no. 12/2022 with complete details of the lessor (with land title) and lessee and submit the copy of the revised land certificate in compliance within 03 months.
4	The school is required to obtain a water test report to be issued by a government-authorized laboratory and submit the same in compliance within 03 months.
5	As per the application school has two blocks. However, the building safety certificate does not have details of both the blocks and the number of floors. Further, it was issued in 2021 and does not have any validity which cannot be for perpetuity. Also, the fire safety certificate has details of only 01 block. Thus, the school is required to

	obtain renewed safety certificates with complete details and validity to be concerned Govt. department and submit the same in compliance within 03 months.
6	The school is required to (i) procure more computers as per minimum requirement i.e. 40 computers (iii) develop its playground with drainage system and sufficient outdoor games (iv) construct CwSN toilets separately for boys and girls as per PRwD Act and Board's guidelines and submit videographic compliance within 03 months.
7	The biology and physics labs are temporarily set up on make-shift tables. The physics lab has desks for seating of students in place of lab stools. Further, the chemistry lab does not have gas connections in the workstations. Thus, the school is required to upgrade all science labs in light of the Board's SoP and submit videographic compliance within 03 months.
8	The composite science lab is understocked and set up on the make-shift tables covered with cloths which may pose a fire hazard. It does not have permanent fixtures, washbasins (with water tap) as well as gas connection in the workstation, seating arrangement (wooden stools), sufficient storage facility and safety features such as fire extinguisher and exhaust fan. Thus, the school is required to set up as per the Board's SoP within 03 months and submit the compliance.
9	The school has temporarily arranged the mathematics lab in a room divided by a curtain/ cloth on the desks. Thus, the school is required to set up the mathematics lab with proper workstations, seating arrangement, sufficient equipment, and storage facility and submit the videographic compliance within 03 months.
10	The library is understocked and poorly managed, it does not have sufficient almirah to store material. The school has placed the desks in place of proper reading tables and chairs. Also, it does not have a separate reading space for staff. Thus, the school is required to set up the library lab in light of the Board's SoP and submit the videographic compliance within 03 months.
11	The school has made a student sit on a wheelchair to show the provisions relating to the facilities for CwSN, which is inappropriate and unacceptable. Thus, the school is required not to indulge in such activities in the future and submit an undertaking on its letterhead in this regard within 03 months in compliance.
12	The school shall conduct training of its teachers with CoE Bhubaneswar within 03 months and submit the compliance
13	The school is directed to ensure that all essential valid documents are available under the head Mandatory Public Disclosure (as per annexure – IX) on school's website at all time and the link of certificates should be remain functional and submit an undertaking in this regard on its letter head duly signed by the principal and manager of the school in the compliance within 03 months.
14	As per the recommendation of NEP, the school shall ensure the participation of its students in the Structured Assessment for Analyzing Learning (SAFAL), an exam conducted by the Board every year. This exam, designed to assess and enhance students' learning, is a valuable initiative for their holistic development, as per the guidelines issued by the Board vide circular no: Acad-49/2024 dated 26 June 2024.
15	The school will ensure the Holistic Progress Card (HPC) is used for the foundational stage according to the guidelines issued by the Board via notification no. CBSE/Director (Acad.-Assessment)/2023 dated 27.12.2023.
16	The school shall ensure that all teachers undergo at least 50 hours of Continuous Professional Development (CPD) every year, vide notification no. 16/2021 dated 24.09.2023, out of which 25 hours should be from COE Bhubaneswar.
17	The school shall submit an undertaking to upload all requisite information regarding students, teachers, and infrastructure details available in the school on the UDISE and OASIS Portals. The registration of the students in classes XI and XI shall be conditional on the school providing complete information on the UDISE and OASIS Portals

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII , as the case may be.

The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school shall renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.
8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

If the compliance is not submitted with in the stipulated 3 months , the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)