



D.A.V. PADMABATI PUBLIC SCHOOL

MANIA, TANGI, CUTTACK, ODISHA

(Affiliated to C.B.S.E., New Delhi, Affiliation No.-1530383, School No.-16143)

Ref. No. DAV(TANGI)/ 213 / 2025

Date : 28.04.25

UPDATED LIST OF VARIOUS COMMITTEES FOR THE SESSION 2025-26

The school has formed a Grievance Redressal Committee following the CBSE norms. The function of the committee is to take action against the complaint lodged by any student related to bullying, ragging, harassment, inappropriate behavior etc. Anyone with a genuine grievance may approach the committee members. A Grievance Committee has been constituted for the redressal of the problems reported by the students of the school with the following objectives:

- To ensure a healthy atmosphere in the school through promoting cordial student-teacher relationships.
- To encourage the students to express their problems freely without any fear of being victimized.
- To advise all staff to be affectionate to the students and not behave in a revengeful manner towards any of them for any reason.
- Any violation of disciplinary rules should be brought to the notice of the committee members to take immediate action.
- The Grievance committee will act upon the cases and ensure that the grievance has been properly solved within a stipulated time limit provided by the cell.

The above-mentioned Grievance Redressal Committee comprises of the following members:

INTERNAL COMPLAINT COMMITTEE (ICC) FOR STUDENTS AND STAFF

SL. NO.	COMMITTEE MEMBER (S)	NAME (S)	CONTACT NO.	Signature
1	Presiding Officer	Mrs. Subrata Acharya	9583811751	Subrata Acharya
2	TGT	Mr. Manoj Kumar Sahu	7008848950	Manoj Kumar Sahu
3	TGT	Mrs. Susmita Dash	7978399747	Susmita Dash
4	NGO Member (Ashraya-The Shelter)	Mrs. Sujata Pattanayak	9937005961	Sujata Pattanayak
5	Counsellor	Mrs. Anindita Ghosh	7008216393	Anindita Ghosh

[Signature]

Principal

Principal

DAV PADMABATI PUBLIC SCHOOL
MANIA TANGI, CUTTACK

Copy to:

1. The School website for information to all concerned.
2. The persons concerned for information & necessary action.
3. The file concerned.

MANAGED BY : DAV COLLEGE MANAGING COMMITTEE, CHITRAGUPTA ROAD, NEW DELHI-110055

At : Mania, Tangi, Cuttack 754022 (Odisha). E-mail : davgangi1@gmail.com, website : www.davgangi.in



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Date : 28.07.25

SEXUAL HARASSMENT COMMITTEE & PROTECTION OF CHILDREN FROM SEXUAL OFFENCES ACT. (POCSO)

POSCO committee at school protects all children (including male and female) from the offences of sexual assault, sexual harassment and pornography. The committee ensures the healthy physical, emotional and social development of the child and protects children from offences of sexual assault and sexual harassment, and for the matters concerning the Protection of Children from sexual offences Act, 2012, notified by the Government of India.

COMMITTEE MEMBER (S)	NAME (S)	Contact No.	Full Signature
Social Activist	Mrs.Sujata Pattanayak	9937005961	Sujata Pattanayak
Convenor	Mrs. Subrata Acharya	9583811751	Subrata Acharya
Counsellor	Mrs. Anindita Ghosh	7008216393	Anindita Ghosh
Teacher Representative	Mrs. Kusum Lata Panda	9040505037	Kusum Lata Panda
Teacher Representative	Mrs. Susmita Dash	7978399747	Susmita Dash
Parent Representative	Mrs. Ipsita Swain	9937556729	Ipsita Swain
Student Representative	Miss. Nibedita Sahoo (School Captain)	--	Nibedita Sahu
Student Representative	Mr. Laxminarayan Hati	--	Laxminarayan Hati

Principal

PRINCIPAL

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GRIEVANCE REDRESSAL COMMITTEE FOR STUDENTS, STAFF AND PARENTS

A grievance redressal committee is formed at institutions to promote and maintain a conducive and unprejudiced educational environment. It is a measure to develop a responsive and accountable attitude in the Institute and ensure that there is no laxity in terms of fair dealing with the students and others. To listen, record and scrutinize the complaints submitted to them by the Staff Members. To attend to the grievances based on the authenticity and gravity of the criticisms made and take necessary steps immediately.

COMMITTEE MEMBER (S)	NAME (S)	CONTACT NO.	Full Signature
Principal	Mrs. Binodini Dash	9439324009	Binodini Dash
PGT	Mr. Savan Kumar	7384987724	Savan Kumar
TGT	Mrs. Subrata Acharya	9583811751	Subrata Acharya
LDC (Admin)	Mr. Harekrushna Biswal	9778265902	Harekrushna Biswal
School Leader	Miss. Nibedita Sahoo (School Captain)	--	Nibedita Sahoo
PTCC Member	Madhusmita Natia	9937607232	Madhusmita Natia


Principal

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STUDENT TRANSPORT COMMITTEE

Date : 28.07.25

- These teachers along with the transport in-charge of the school buses are responsible for the boarding of the students in the bus.
- Bus in-charge teachers should discuss and decide the timings and stoppages for the buses and finalize the bus routes.
- They should maintain a record of the number of students going in specific buses and verify the same from time to time.
- Bus identity card should be issued to each student and necessary steps should be taken for periodical verification.
- They are responsible for arranging buses during Examinations, extra classes, functions, picnics, educational tours etc. Proper instructions should be given to the teachers availing buses to maintain discipline inside the bus and also while boarding the buses.
- They should comply with the queries of the parents and solve the problems as and when they arise. They will leave the campus only after the departure of all the buses.
- They should be present near the gate during the departure of students for proper disposal of the students.
- They are they are responsible for the maintenance of all the buses and the renewal of the fitness Certificate, pollution Certificates etc before the due date.
- They should conduct a minimum 3 meetings in a year taking into consideration the safety measures to be adopted for the students in the buses.
- May organize seminars and invite suitable eminent persons from different fields and create awareness among students & Parents.
- Conduct meeting with drivers & helpers ensuring safety and security of children.
- Maintain records of proceedings in registers and submit the same to the Principal at the end of every month for verification.

Sl. No.	Name	Designation	Mobile No.	Full Signature
1	Pratap Kumar Sahani	Transport In-Charge	6370456442	Pratap Ch. Sahani
2	Mr. Prasanta Kumar Dash	TGT	9853339540	Prasanta Ku. Dash
3	Mrs. Tapaswini Mohapatra	PRT	7978709636	Tapaswini Mahapatra
4	Diptenshu Parida	Student (Boy)	--	Diptenshu Parida
5	Malabika Sahu	Student (Girl)	--	Malabika Sahoo
6	Mrs. Subhasri Das	Parent (Female)	9861439013	Subhasri
7	SK. Latifur Raheman	Parent (Male)	9438162842	SK. Latifur Raheman


Principal
PRINCIPAL

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